

# Adding new songs to SongPro

## Preparation of files for importing new songs to the SongPro database

**Type song** in MSWORD, **but add additional SongPro identifiers** laid out exactly as follows without any tabs or spaces or additional lines. Then save as **text only \*.txt** to floppy disc, USB memory stick or CD with the first part of title line as file name.

#T  
Title, ie first line  
#R  
Rights or Copyrights, does not need the word "copyright" nor the CCL Number.  
#A  
Author's name  
#O  
C1C2C3CBE (The order of verses, choruses, bridge and ending in which the song is sung.)  
#1  
First line of verse 1  
Second line of verse 1  
etc  
#2  
First line of verse 2  
etc  
#3  
First line of verse 3  
etc  
#4 to #7 for further verses as required  
#C  
First line of chorus  
etc  
#B  
First line of bridge  
etc  
#D  
First line of ending  
etc  
#E (This is the end of the song)

It is quite acceptable to have a group of songs on one file, just follow #E with #T on the next line.