



**GUILDFORD BAPTIST CHURCH
MILLMEAD CENTRE**

RECRUITMENT PROCESS

This is how we plan to conduct the process of filling our current vacancies:

- The closing date for applications or both roles is Tuesday 15th September, 2026.
- Please submit a CV and covering letter or email explaining why you are suited to the role as well as providing information about your availability by email to duncan.s@guildfordbaptist.org.
- On the basis of your paper application, we will invite you for an initial discussion.
- In the light of these conversations and your feedback, we shall decide if we want to continue with your application, or we might decide to have a further discussion involving another member of staff or be asked to prepare a task to demonstrate capability in a particular area.
- Once a decision on a preferred candidate is made and appointed, then all remaining candidates will be informed on the outcome. We aim to carry this out on a timely manner.

If you would like any further information about the process, please feel free to contact Duncan Stonehouse by email duncan.s@guildfordbaptist.org or phone 01483 575008.